

Committee: Overview and Scrutiny Committee
Date: Monday 27 March 2017
Time: 6.45 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Neil Prestidge (Chairman)	Councillor Jolanta Lis (Vice-Chairman)
Councillor Chris Heath	Councillor David Anderson
Councillor Claire Bell	Councillor Mike Bishop
Councillor Hugo Brown	Councillor Mark Cherry
Councillor Andrew McHugh	Councillor Sandra Rhodes
Councillor Jason Slaymaker	Councillor Bryn Williams

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 21 February 2017.

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **Air Quality Action Plan** (Pages 5 - 74)

Report of Public Protection Manager

Purpose of report

To review the Air Quality Action Plan for Banbury, Bicester and Kidlington prior to consideration by Executive

Recommendations

The meeting is recommended:

- 1.1 To review and comment on the Air Quality Action Plan for Banbury, Bicester and Kidlington prior to consideration by Executive for approval on the 3 April 2017.

7. **Lead Member Attendance - Councillor John Donaldson**

Lead Member for Housing, Councillor John Donaldson, will attend the meeting to give an overview of his areas of responsibility, including an update on the Empty Homes Project

8. **Overview and Scrutiny Annual Report 2016/17** (Pages 75 - 86)

Report of Head of Law and Governance

Purpose of report

This report presents the draft Overview and Scrutiny Committee Annual Report for 2016/17.

Recommendations

The meeting is recommended:

- 1.1 To consider the draft Overview and Scrutiny Committee Annual report 2016/17

- 1.2 To delegate authority to the Head of Law and Governance, in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report prior to its submission to Council

9. Committee Work Programme (Pages 87 - 90)

Report of Head of Law and Governance

Purpose of report

To give an update on the Overview and Scrutiny work programme.

Recommendations

The meeting is recommended:

- 1.1 To identify any items from the Executive Work Programme to form part of the Overview and Scrutiny Committee Indicative Work Programme for 2017/18.
- 1.2 To identify any other possible future topics for scrutiny and consider whether these topics should have scoping documents produced, based on the considerations of risk and what value scrutiny can add through considering the issue.

10. Improvements to the Council's Car Parking Service

Report of Director of Operational Delivery

This report will be presented to Committee ahead of its consideration by Executive on 3 April.

The report will be available on 24 March 2017 as part of the Executive agenda for 3 April 2017

11. Exclusion of the Press and Public

The following report(s) contain exempt information as defined in the following paragraph(s) of Part 1, Schedule 12A of Local Government Act 1972.

5– Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to resolve as follows:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item(s) of business on the grounds that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part I, Paragraph 5 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

12. Improvements to the Council's Car Parking Service - Exempt Appendix

Exempt Appendix to the report of the Director of Operational Delivery

The exempt appendix will be available on 24 March 2017 as part of the Executive agenda for 3 April 2017

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01327 322043 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Emma Faulkner, Democratic and Elections
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043

Ian Davies
Interim Head of Paid Service

Published on Friday 17 March 2017